

November 2011

Bluegrass Chapter of IFMA
Lexington, Kentucky

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IFMA Awards of Excellence

1997 Distinguished Member
1998 Educational Programming
2001 Small Chapter of the Year
2003 IFMA Fellow Award
2005 Newsletter Publishing

BLUEGRASS

BLUEPRINT

Program News

Casey Cropper
Program Chair and Vice President
Bluegrass Chapter of IFMA



November Program

WHAT: Facility Commissioning

WHO: Jim Magee, CxA, LEED AP, President



Coauthor of the ACG Commissioning Guideline for Building Owners, Design Professionals, and Commissioning Service Providers, a charter ACG certified Commissioning Authority (CxA) #902-002, a USGBC LEED Accredited Professional (LEED AP) and immediate past president of the AABC Commissioning Group (ACG).



Todd Yates, PE, CxA, LEED AP, Vice President

Experience as a certified Test and Balance Engineer (TBE) #97-06-34 with the Associated Air Balance Council (AABC) from 1991-2009, a charter ACG certified Commissioning Authority (CxA) #1004-042 and is an USGBC LEED Accredited Professional (LEED AP).

Facility Commissioning Group

An advocacy service to Owners and Operators of buildings which provides a high level of assurance for proper installation and operation of systems within performance tested guidelines set forth in the design intent documents.

WHEN: Tuesday, November 8
11:30 am Lunch, Meeting at Noon

WHERE: Lexington Herald-Leader Building
100 Midland Avenue
Lexington, Kentucky 40508-1999



Message from the President

Mary Martin

President, Bluegrass Chapter of IFMA

We are heading into the Holiday Season and winding up 2011. November will be our last scheduled IFMA meeting prior to our Holiday Dinner in December. Please remember to bring a gift for the Firefighter's Toy Drive to the Holiday Dinner. The gifts will be delivered and handed out to children in need. Thank you for donating to this worthwhile program. As we round out the year and look forward to the coming year, I would like to remind everyone that we will be going back to team programs beginning January 2012. We will get out a list of monthly teams for next year so we can get programs lined out early. If you would like any help on a program for your month, please get in contact with **Casey Cropper**.

Some exciting news for our Bluegrass Chapter; **Roger Kirk** has found a position with Pieratt's and is excited to be getting back to work. Way to go Roger! We would also like to introduce some new members to our Chapter:

Ed Insko – Lexmark

Dean Mayfield – CBRE

Jared Stephenson - Kalkreuth Roofing and Sheet Metal, Inc

Jill Yeager – I D & A

I would also like to thank Sean Letwat from Aetna Building Maintenance for bringing us up to date on CIMS – Cleaning Industry Management Standard. If you would like a copy of his PowerPoint presentation, please get back in touch with Gordon or myself and we will forward you a copy of the program.

We are truly looking forward to our Holiday Dinner again this year. It is always a good time. We encourage everyone to attend and come out and celebrate with us. We will be sending out invitations soon. Please RSVP to Casey Cropper, Dianna Hubbard-Caskey or myself. Let's end the year on a cheerful note.

Mary



SAVE THE DATE

What: Bluegrass Chapter of IFMA Christmas Party

When: Tuesday, December 13, 2011 from 6 p.m. – 8 p.m.

Where: Malone's Banquets (located above Sal's)
3373 Tates Creek Road
Lexington, KY 40502

Please bring a toy (or toys) to the Christmas Party to be donated through the fire department to give to the needy... Thank you!

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Bluegrass Chapter

www.ifmabluegrasschapter.org

Looking back...

Bluegrass Chapter of IFMA meeting, October 11, 2011

CIMS

The Cleaning Industry Management Standard



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CIMS - What is it?

- Management framework designed to assist organizations develop and maintain quality, customer-focused organizations
- Based on universally-accepted management principles that are hallmarks of success
- **CIMS-Green Building:** Set of environmental criteria to serve as framework for development of green/ sustainable cleaning program
- Developed through consensus-based process
- Applies to an organization as a whole
- Building service contractor or in-house cleaning operation
- Size, service-sector is irrelevant
- Non-Prescriptive

CIMS Certification

- Comprehensive Assessment
 - Third-party, accredited assessor
 - Documentation review
 - Interviews with management, personnel, customers
 - On-site observation to verify implementation
- Assessor Recommendation
- **CIMS-GB:** Optional designation that demonstrates “capability”

Looking back...CIMS, the Cleaning Industry Management Standard continued



CIMS Elements

- **Quality System:** Framework for effective operations and continuous improvement
 - Site-Specific Scope of Work
 - Quality Plan: Metrics & Measurements
 - Corrective Action
 - Continuous Improvement
- **Service Delivery:** Processes to effectively deliver service
 - Service Delivery Plan
 - Workloading & Staffing
 - Bidding & Budgeting
 - Work Plan & Instructions
 - Contingency Planning, Emergency Response, Special Requests
 - Purchasing Procedures & Inventory Control
 - Equipment Maintenance & Repair

Looking back...CIMS, the Cleaning Industry Management Standard continued

- **Human Resources:** The most valuable resource we have!!

- Employee Policy
- Hiring
- Site-Specific Orientation
- Training
- Management
- Cleaning Personnel
- Timekeeping/ Payroll

- **Health, Safety & Environmental Stewardship**

- Regulatory Compliance
- Workplace Health & Safety
- Environmental Management
– Commitment to Environmental Ethics

- **Management Commitment**

- Mission, Vision & Values
- Continuity and Planning
- Communication Plan
- Organization and Responsibilities
- Risk Management

CIMS – Green Building

- Green Cleaning Policy: Defines standard operating procedures and how program will be managed, utilized and measured.
- Green/ High Performance Cleaning Program
 - Staffing: Workloading
 - Training
 - Chemical handling, storage, disposal
 - Floor care log
 - Carpet care log
 - Hand hygiene strategies
- Custodial Effectiveness Assessment

Purchase of Cleaning Products

- Dilution Control
- Environmentally preferable cleaning tools
- Cleaning Products
 - Chemical cleaners
 - Disinfectants, sanitizers, floor finishes
 - Specified “green” criteria
 - 60% by cost must comply
- Disposable Paper/ Trash Bags
 - 50% by cost must comply
- Hand Soaps
 - 60% by cost must comply

Cleaning Equipment

- 60% by cost or number of units or 30% coupled with policy for future purchase and use
- Vacuums, carpet extractors, floor machines, autoscrubbers
- Specified “green” criteria
- Environmentally preferable batteries
- Designed with safeguards
- Inventory List
- Maintenance and repair

CIMS – Green Building

- Indoor Chemical and Pollutant Source Control
- Integrated Pest Management (IPM)
- Building Exterior and Hardscape Management
- Solid Waste Management
- Resource Conservation



Looking back...CIMS, the Cleaning Industry Management Standard continued

CIMS Certification – What does it mean to YOU?

- Certification demonstrates that an organization’s business practices are structured to deliver consistent, quality services
- Certification provides assurance that a cleaning service contractor complies with the Standard and “walks the walk!”
- **CIMS-GB Certification** demonstrates that your contractor is prepared to partner with you in your commitment to sustainability and the LEED process

Facility Manager – Business Outcomes

- Go Green!
- Control and improve consistency, quality and efficiency of service
- Reduce costs associated with poor service
- Customer and tenant retention
- Occupant wellness – Healthy workplace
- Better appearance
- Save money!

Facility Service Providers – Business Outcomes

- Distinguish business in marketplace
- Better respond to needs of customer
- Face pressures of being asked to do more with less
- Improve quality, consistency, efficiency of service
- Demonstrate commitment to excellence & sustainability
- Sustainable business model
- Third-party validation



RFP Specification

- All firms doing business with XYZ Corporation shall hold a current Cleaning Industry Management Standard (CIMS) / CIMS-Green Building certification

Or

- All firms doing business with XYZ Corporation shall obtain Cleaning Industry Management Standard (CIMS) / CIMS-Green Building certification within xxx days of the contract’s start date



FM Topics

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It's a Celebration of color!

Days are getting shorter and the breezes getting cooler. I am enjoying the change in scenery and hope you are too. Leaves are turning from green to all shades of golden and red.

Speaking of color, "Green" is not always a black and white matter. Let's take a closer look...

Topic of the Month: What's in YOUR Floorcovering?

I always try to give my readers information that is educational as well as inspiring about flooring types. You may have seen or read about products from flooring manufacturers that proclaim to be "PVC Free" which may get you pondering the idea that maybe vinyl, or "PVC" is something "bad" or something to be avoided. There is a lot of confusing information that is challenging to sort through. As a designer or architect, it is your responsibility to understand the features and benefits of many products and also to be aware of the truths and myths that surround the material you are specifying and that means sometimes doing more research of your own before making final decisions. Vinyl has been a tried and true part of the flooring industry for many, many years and has a proven performance record.

The truth is that vinyl is the number one choice for so many materials you encounter every day and there is no logical reason to be concerned about vinyl as a floor covering. Besides being cost effective and high performing as a floor type, vinyl is very important in many other industries that contribute to our well-being. Vinyl helps to maintain the world's safe blood supply and supports life saving procedures such as dialysis. Vinyl packaging keeps your food fresh and sanitary during transportation. It keeps your medications tamper resistant. Because it will not rust or corrode, vinyl delivers clean, safe drinking water to your home and business with the turn of the tap. Vinyl's toughness and durability make it ideal for building and construction applications. Vinyl is a durable and cost effective component in the interior of the cars we drive.

I encourage you to read and learn more on the subject. Visit the Knowledge Center at The Resilient Floor Covering Institute's web site: <http://www.rfci.com>. One other good resource is The Vinyl Institute: www.vinylinfo.org.

Remember good choices are balanced choices. And most of all...**Be informed!**



November 3, 2011

EPA's WaterSense Program to Label Innovative Watering Technology

Weather-based irrigation controllers can help save 110 billion gallons of water and \$410 million per year on utility bills

WASHINGTON, DC -- The U.S. Environmental Protection Agency's (EPA) WaterSense program announced today that irrigation controllers will soon be the first outdoor product eligible to earn the WaterSense label. The most efficient irrigation controllers, which operate like a thermostat for your sprinkler system by telling it when to turn on and off, may provide home and building owners the ability to save 110 billion gallons of water and roughly \$410 million per year on utility bills.

"As much as half of the water we use on our landscapes goes to waste due to evaporation, wind, and improperly scheduled irrigation systems," said Sheila Frace, Director of EPA's Office of Water's Municipal Support Division. "WaterSense labeled irrigation controllers are designed to do the thinking for you and apply water only when needed, to ensure a healthy landscape that doesn't waste water."

Residential outdoor watering in the United States accounts for more than 7 billion gallons of water each day, mainly for landscape irrigation. For many homeowners, the practice is "set it and forget it." When watering schedules for irrigation system are set during the hottest and driest months and not adjusted when the weather changes, the result is overwatering for much of the year. WaterSense labeled irrigation controllers, which monitor watering needs based on local weather data, can use significantly less water by applying water only when plants need it – reducing annual water bills and offering convenience and peace-of-mind while keeping landscapes healthy.

Controllers with the WaterSense label could be available in spring 2012. Like all WaterSense labeled products, WaterSense labeled irrigation controllers must be independently certified to meet EPA's criteria for water efficiency and performance.

WaterSense, a partnership program sponsored by EPA, seeks to protect the future of our nation's water supply by offering people a simple way to use less water with water-efficient products, new homes, and services. Since the program's inception in 2006, WaterSense has helped consumers save 125 billion gallons of water and more than \$2 billion in water and energy bills.

More information on WaterSense: <http://www.epa.gov/watersense>



What is WaterSense?

WaterSense, a partnership program by the U.S. Environmental Protection Agency, seeks to protect the future of our nation's water supply by offering people a simple way to use less water with water-efficient products, new homes, and services.

WaterSense brings together a variety of stakeholders to:

- Promote the value of water efficiency.
- Provide consumers with easy ways to save water, as both a label for products and an information resource to help people use water more efficiently.
- Encourage innovation in manufacturing.
- Decrease water use and reduce strain on water resources and infrastructure.

The program seeks to help consumers make smart water choices that save money and maintain high environmental standards without compromising performance. Products and services that have earned the WaterSense label have been certified to be at least 20 percent more efficient without sacrificing performance.

If one in every 10 homes in the United States were to install WaterSense labeled faucets or faucet accessories in their bathrooms, it could save 6 billion gallons of water per year, and more than \$50 million in the energy costs to supply, heat, and treat that water! Learn more about how you can save water and help WaterSense make a positive impact.

The WaterSense Label

By using water efficient products and practices, consumers save natural resources, reduce water consumption, and save money. In order to realize these savings, consumers need to be able to identify products and services that use less water while performing as well as or better than conventional models.

WaterSense makes it easy to find and select water efficient products and ensures consumer confidence in those products with a label backed by third party, independent, testing and certification. Certifying organizations help maintain the WaterSense integrity and credibility by verifying and testing products for: conformance to WaterSense specifications, efficiency, performance, label use and also conduct periodic market surveillance.

WaterSense also recognizes some professional service programs that meet WaterSense specifications by incorporating a strong water efficiency component.

What it Means

Products bearing the WaterSense label:

- Perform as well or better than their less efficient counterparts.
- Are 20 percent more water efficient than average products in that category.
- Realize water savings on a national level.
- Provide measurable water savings results.



Continued next page

FM Topics continued – What is WaterSense?

- Achieve water efficiency through several technology options.
- Are effectively differentiated by the WaterSense label.
- Obtain independent, third-party certification.

For companies to use the label, they must sign a WaterSense partnership agreement. Among other things, the partnership agreement defines the roles and responsibilities of EPA and the partnering organization, as well as proper use of the label on products, on packaging, and in marketing and other promotional materials

Look for the Label

The WaterSense label can be found on products for the home, including:

- [Bathroom sink faucets and accessories](#)
- [New homes](#)
- [Showerheads](#)
- [Toilets](#)
- [Urinals](#)
- [Weather-based Irrigation Controllers](#)



WaterSense Label - Identifies a water-efficient product that has been independently tested and certified to meet EPA WaterSense criteria for efficiency and performance.

The WaterSense label also appears on professional certification programs for landscape irrigation professionals. These WaterSense labeled programs verify professional proficiency in water-efficient irrigation system design, installation/maintenance, and auditing.

WaterSense is continually working to expand the number of products and service programs that qualify for the label. Visit the [pipeline](#) to preview products and services that WaterSense is currently developing specifications for.

Product Certification & Labeling

The WaterSense label makes it easy for consumers to recognize products and programs that save water without sacrificing performance or quality. Independent, third-party licensed certifying bodies certify that products meet EPA criteria for water efficiency and performance by following testing and certification protocols specific to each product category. Products that are certified to meet EPA specifications are allowed to bear the [WaterSense label](#).

Key Steps Toward Obtaining the WaterSense Label:

STEP 1. The product manufacturer enters into a WaterSense partnership agreement with EPA.

Manufacturers can sign a WaterSense partnership agreement with EPA once a draft specification has been released for a product they produce/carry or manufacture under a private label. Under the partnership agreement, manufacturers will have 12 months to obtain certification of a product that conforms to a relevant WaterSense specification.

STEP 2. Have the product certified for conformance to the WaterSense specification by an EPA licensed certifying body. Manufacturers apply directly to the licensed certifying body for certification and to obtain the WaterSense label. WaterSense has posted a listing of [certifying bodies](#) that are licensed to certify products that meet [WaterSense product specifications](#). The list is also obtainable from the [WaterSense Helpline](#) at (866) WTR-SENS (987-7367).